

Chair:
Rich Straumann

Committee Members:
Nancy O'Malley
Harold Petersen
Steve Scott
John Van
Valkenburg
Josh Bloyer
Keri Bloyer
Terry Finlay

Council Liaison:
Fran Holmes



**Parks, Trails, and Recreation
Committee
November 15, 2016
6:30 p.m.
City Hall**

Address:
1245 W Highway 96
Arden Hills MN 55112

Phone:
651-792-7800

Website:
www.cityofardenhills.org

City Vision

Arden Hills is a strong community that values its unique environmental setting, strong residential neighborhoods, vital business community, well-maintained infrastructure, fiscal soundness, and our long-standing tradition as a desirable City in which to live, work, and play.

Agenda

CALL TO ORDER

1. APPROVAL OF AGENDA

2. APPROVAL OF MINUTES

2.A. October 28, 2016 Minutes

Documents:

[10-18-16 PTRC MINUTES.PDF](#)

3. NEW BUSINESS

3.A. Open Discussion About TCAAP

Documents:

[OPEN DISCUSSION ABOUT TCAAP MEMO.PDF](#)

4. UNFINISHED BUSINESS

4.A. PTRC Member List

Documents:

[PTRC MEMBER LIST MEMO.PDF](#)
[PTRC MEMBER LIST 2016.PDF](#)

4.B. PTRC Parks And Trails Priorities

Documents:

[PTRC PARKS AND TRAILS PRIORITIES MEMO.PDF](#)
[PTRC PARKS AND TRAILS TOP PRIORITIES.PDF](#)

4.C. Arden Hills Foundation Donations

Documents:

[DONATION MEMO.PDF](#)
[ARDEN HILLS DONATIONS.PDF](#)

5. REPORTS

6. NEXT MEETING

ADJOURN

A quorum of the City Council may be present at this meeting.



**CITY OF ARDEN HILLS
PARKS, TRAILS AND RECREATION COMMITTEE MEETING
TUESDAY, OCTOBER 18, 2016
ARDEN HILLS CITY HALL**

CALL MEETING TO ORDER

Chair Rich Straumann called the October 18, 2016, meeting of the Parks, Trails, and Recreation Committee to order at 6:33 pm

MEMBERS PRESENT: Chair Rich Straumann, Committee Members Terry Finlay, John Van Valkenburg, Nancy O'Malley, Josh Bloyer, Keri Bloyer, and Harold Peterson

OTHERS PRESENT: Council Liaison Fran Holmes, Staff Liaison Sara Knoll, Staff Liaison Aaron Thelen

ABSENT: Committee Member Steve Scott

Chair Rich Straumann requested a moment of silence in remembrance of Committee Member Chuck Michaelson who recently passed away on October 8th.

1. APPROVAL OF AGENDA

MOTION: The agenda was approved by the Committee unanimously (7-0).

2. APPROVAL OF MINUTES

A. June 21, 2016 Minutes

MOTION: Committee Member Finlay motioned to approve the June 21, 2016 minutes, and seconded by Committee Member Van Valkenburg. The motion carried unanimously (7-0).

B. September 20, 2016 Minutes

MOTION: Committee Member Finlay motioned to approve the September 20, 2016 minutes, and seconded by Committee Member Van Valkenburg. The motion carried unanimously (7-0).

3. UNFINISHED BUSINESS

A. Sampson Park

Staff Liaison Knoll stated that she had spoken with the owner of the property and he would be OK with the obstacle course being built on City property, but he was willing to donate his land. Our public works department would maintain the course if it were built on City property.

Legal issues of the course being built on private property were cited by Chair Straumann and Council Liaison Holmes.

Staff Liaison Knoll stated the homeowner would help build the structures whether or not they were placed on his property and the City Public Works Department would help in the construction. It was noted that it would probably be built this fall/winter and be ready for installation in the spring.

B. Ramsey County-Wide Pedestrian and Bicycle Path

Committee Member Van Valkenburg reviewed the plan the county provided. He stated that he thinks we do want to be a part of a resolution that would be approved by the City Council.

Council Liaison Holmes said the City Council is working on the Comprehensive Plan now and she thinks the best time to bring this forward would be when the Committee and the Council have a joint meeting early next year or at a Council meeting when the agenda allows.

Council Liaison Holmes also invited the Committee to the TCAAP open house to be held on November 17.

4. NEW BUSINESS

A. Trail Tour Evaluations

Staff Liaison Aaron Thelen explained the evaluations included comments that were written on the forms and thanked the Committee for their input.

B. Prioritizing Trail Concerns

Chair Straumann mentioned the signage for the dog park is a concern and needs to be improved.

Committee Member Keri Bloyer suggested a picnic table or bench be installed at the dog park.

Committee Member Finlay asked if there was a way to report dead or fallen trees in the parks. Staff Liaison Knoll said to report them to her so she could look at them.

Chair Straumann stated that the Royal Hills Park crosswalk needs to be addressed.

Committee Member O'Malley thinks the bushes at Sampson Park should be removed.

Chair Straumann would like to see the gap in the trail on County Road F between new apartment building and Hamline Avenue completed.

Discussion ensued regarding sidewalks in the city.

Council Member Holmes stated that if there are trail concerns/gaps to put them on our trail priorities list to address with Council during our next joint Council meeting.

C. Arden Hills Bee Hives

Samples of honey from the bee hives was provided for tasting. Staff Liaison Thelen told the Committee that samples were given to the children in the summer playground program. Staff Liaison Thelen stated that Andy and Mike did a great job with the hives.

Staff Liaison Knoll said that the experience was educational for all involved, including learning about the queen bee at City Hall being overthrown and replaced.

Council Member Holmes suggested the children and other residents to be able to see the hives and make them more interactive. Staff Liaison Knoll said Andy has a clear hive to show the children.

Committee Member Keri Bloyer asked if we could have more hives. Staff Liaison Knoll said there are plans to have hives again next year.

5. REPORTS

Staff Liaison Knoll told the committee that there has been a lot of vandalism at Perry Park, twice in one week. The Sheriff's Department was notified, cameras will be considered if it continues.

Staff Liaison Thelen said the fall flag football and soccer programs went well. There were 18-19 teams this season. He also told the committee that a new class called Youth Ninja Warrior was filled up.

Chair Straumann asked if they could get an updated list of donations.

Staff Liaison Thelen told the committee that we have an intern from the University of Northwestern working for the Parks and Rec Department. She is helping with office work and teaching some classes.

ADJOURNMENT

MOTION: Committee Member Van Valkenburg moved to adjourn the meeting at 7:40 p.m., seconded by Council Liaison Fran Holmes. The motion carried unanimously (7-0).



ARDEN HILLS
MEMORANDUM

DATE: November 15, 2016

TO: Parks Trails and Recreation Committee

FROM: Sara Knoll, Parks and Recreation Coordinator

SUBJECT: Open Discussion about TCAAP

Background

PTRC chair Rich Straumann, staff liaison Sara Knoll, and staff member Aaron Thelen met with Paul Beggin and Mark Erickson to discuss the possibilities that TCAAP has for Arden Hills residents and surrounding communities. Paul Beggin, Mark Erickson, and Paul Erickson would like to share some of the ideas they have with the PTRC Members and have an open discussion.



ARDEN HILLS
MEMORANDUM

DATE: November 15, 2016

TO: Parks Trails and Recreation Committee

FROM: Sara Knoll, Parks and Recreation Coordinator

SUBJECT: PTRC Member List

Background

Attached you will find an updated PTRC Member list. Please note any changes that you see to your information. We will go over this at the next PTRC meeting.

Attachment

PTRC Member List

**CITY OF ARDEN HILLS
PARKS, TRAILS & RECREATION COMMITTEE – 2016**

Meetings: 3rd Tuesday of the Month

MEMBERS

Rich Straumann, Chair
4380 Arden View Court
Arden Hills, MN 55112
651.636.1796 (h)
612.626.6216 (w)
651.491.2660 (c)
612.624.1949 (f)
straur@gmail.com
Term Expires: 12/31/2016

Terry Finlay
1347 Eide Circle
Arden Hills MN 55112
terrancefinlay@gmail.com
651.633.9037
Term Expires: 12/31/2018

Nancy O'Malley
1851 Gramsie Road
Arden Hills, MN 55112
651.636.0653 (h)
651.792.6128 (c)
tjomalley55@comcast.net
Term Expires: 12/31/2017

Harold Petersen
1575 McClung Drive
Arden Hills, MN 55112
651.631.2074 (h)
651.485.1246 (c)
petersel@aol.com
Term Expires: 12/31/2016

Steve Scott
4286 Norma Avenue
Arden Hills, MN 55112
651.604.0919 (h)
651.503.7441 (c)
steve.scott8@comcast.net
Term Expires: 12/31/2017

John Van Valkenburg
1475 Royal Lane
Arden Hills, MN 55112
651.633.6927 (h)
651.249.6406 (c)
jvanvalkenburg@gertenvanv.com
Term Expires: 12/31/2018

Josh Bloyer
1906 Grant Road
Arden Hills, MN 55112
651-357-8849 (c)
joshbloyer@gmail.com
Term Expires: 12/31/2018

Keri Bloyer
1906 Grant Road
Arden Hills, MN 55112
651-340-9773 (h)
keribloyer@gmail.com
Term Expires: 12/31/2018

COUNCIL LIAISON

Fran Holmes
1804 Venus Avenue
Arden Hills, MN 55112
651.631-1866 (h)
FHolmes@cityofardenhills.org

STAFF LIAISON & ALTERNATE

Sara Knoll, Parks & Recreation Coordinator
1245 West Highway 96
Arden Hills, MN 55112
651.792.7845 (w)
651.755.0906 (c)
sknoll@cityofardenhills.org

Aaron Thelen, Parks & Recreation Programmer
1245 West Highway 96
Arden Hills, MN 55112
651.792.7848 (w)
athelen@cityofardenhills.org



ARDEN HILLS
MEMORANDUM

DATE: November 15, 2016

TO: Parks Trails and Recreation Committee

FROM: Sara Knoll, Parks and Recreation Coordinator

SUBJECT: PTRC Parks and Trails Top Priorities

Background

At the last PTRC Meeting held on Tuesday, October 18th the PTRC Members went over the trail tour evaluations and came up with a priority list for Arden Hills Parks and Trails. Please see attached list to make sure that what we discussed has been added. If you have any additional items that you would like on the list, please add them and bring with you to the next meeting.

Attachment

PTRC Parks and Trails Top Priorities

PTRC Parks and Trails Top Priorities

- 1) Perry Park
 - a. Add 1-2 more signs for Dog Park
 - i. Would like the sign to be near Perry Park entrance
 - ii. Sign added to the top of the baseball fence behind home plate
- 2) Royal Hills
 - a. Add a crosswalk from McClung Drive to Royal Hills Park
 - b. Repaint the crosswalk from Royal Hills Drive to Royal Hills Park
- 3) Sampson Park
 - a. Remove brush in area along the path
 - b. Add/build dog obstacle course on the West side of the trail on City of Arden Hills property.
- 4) County Road F Trail gap by Land O' Lakes and Preferred Insurance.



ARDEN HILLS
MEMORANDUM

DATE: November 15, 2016

TO: Parks Trails and Recreation Committee

FROM: Sara Knoll, Parks and Recreation Coordinator

SUBJECT: Arden Hills Foundation – Donation Update

Background

The Arden Hills Foundation updated staff liaison Knoll about the funds that are reserved for Parks and Recreation.

Attachment

City of Arden Hills 2016 Donations

City of Arden Hills PTRC 2016 Donations

- 1) Roberts Management Group \$1000.00
 - a. Sponsorship for Bark & Rec Day, and other special events (July 2016)
- 2) Johanna Shores \$5000.00
 - a. 2 new basketball systems at Hazelnut Park (August 2016)
- 3) University of Northwestern-St. Paul \$1300.00
 - a. 2 new benches and plaques placed at Cummings Park (October 2016)

Arden Hills Foundation

\$1018.00 Parks and Trails General Fund

\$150.00 Messerly Fund

\$150.00 Chuck Michaelson Fund

The Arden Hills Foundation will also be providing Arden Hills Parks and Recreation with a scholarship program for this Winter. A set amount has not been determined yet.

Please come up with some ideas of what we would like to use the designated funds for.