

**Mayor:**  
David Grant

**Councilmembers:**  
Brenda Holden  
Fran Holmes  
Dave McClung  
Steve Scott



**Regular City Council  
Agenda  
May 29, 2018  
7:00 p.m.  
City Hall**

**Address:**  
1245 W Highway 96  
Arden Hills MN 55112

**Phone:**  
651-792-7800

**Website:**  
[www.cityofardenhills.org](http://www.cityofardenhills.org)

## City Vision

Arden Hills is a strong community that values its unique environmental setting, strong residential neighborhoods, vital business community, well-maintained infrastructure, fiscal soundness, and our long-standing tradition as a desirable City in which to live, work, and play.

## CALL TO ORDER

1. APPROVAL OF AGENDA
  
2. RESPONSE TO PUBLIC INQUIRIES
  
3. PUBLIC INQUIRIES/INFORMATIONAL

This is an opportunity for citizens to bring to the Council's attention any items not currently on the agenda which are relevant to the City. In addressing the Council, you must first state your name and address for the record. To allow adequate time for each person wishing to address the Council, speakers must limit their comments to three (3) minutes. Written documents may be distributed to the Council prior to the meeting to allow a more timely presentation. Speakers should not use obscene, profane, or threatening language, or make personal attacks. The Council may not respond to speaker comments, engage in a debate, or take any action on the issues raised by citizens, but may direct City staff to research or follow up on an issue, if desired by Council. If Council directs further review by staff, the results of that review will be presented at a following regular Council meeting.

4. PUBLIC PRESENTATIONS

- 4.A. Proclamation In Recognition Of Roberta Thompson's Years Of Service On Planning Commission And Parks, Trails And Recreation Committee

Mayor Grant

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)

5. STAFF COMMENTS

- 5.A. Rice Creek Commons (TCAAP) And Joint Development Authority (JDA) Update  
Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)

5.B. Transportation Update

Sue Polka, Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)

6. APPROVAL OF MINUTES

6.A. April 23, 2018 Regular City Council

Documents:

[04-23-18-R.PDF](#)

7. CONSENT CALENDAR

Those items listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion under a Consent Calendar format. There will be no separate discussion of these items, unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered separately in its normal sequence on the agenda.

7.A. Motion To Approve Claims And Payroll

Gayle Bauman, Finance Director  
Pang Silseth, Accounting Analyst

Documents:

[7A CLAIMS AND PAYROLL.PDF](#)

7.B. Motion To Approve First Quarter Financials

Gayle Bauman, Finance Director

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)  
[ATTACHMENT C.PDF](#)

7.C. Motion To Approve Council Technology Reimbursement Policy

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)

7.D. Motion To Approve City Planner Out Of Class Pay

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)

7.E. Motion To Approve Planning Case 18-009 – 1290 County Road F – Site Plan Review

Matthew Bachler, City Planner

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)  
[ATTACHMENT C.PDF](#)  
[ATTACHMENT D.PDF](#)  
[ATTACHMENT E.PDF](#)

7.F. Motion To Approve Resolution 2018-029 Authorizing The Release Of The Draft 2040 Comprehensive Plan Update To Neighboring Jurisdictions And Affected Governing Bodies For Review

Matthew Bachler, City Planner

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)  
[ATTACHMENT C.PDF](#)

7.G. Motion To Approve Request For Proposals For On-Call Planning Services

Matthew Bachler, City Planner

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)

7.H. Motion To Approve Planning Case 18-007 – 4535 Lakeshore Place – Variance

Matthew Bachler, City Planner

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)  
[ATTACHMENT C.PDF](#)  
[ATTACHMENT D.PDF](#)  
[ATTACHMENT E.PDF](#)  
[ATTACHMENT F.PDF](#)  
[ATTACHMENT G.PDF](#)

[ATTACHMENT H.PDF](#)  
[ATTACHMENT I.PDF](#)

7.I. Motion To Approve Planning Case 18-008 – 1275 Nursery Hill Court - Variance

Matthew Bachler, City Planner

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)  
[ATTACHMENT C.PDF](#)  
[ATTACHMENT D.PDF](#)  
[ATTACHMENT E.PDF](#)  
[ATTACHMENT F.PDF](#)  
[ATTACHMENT G.PDF](#)  
[ATTACHMENT H.PDF](#)

7.J. Motion To Approve Authorization Of Special Assessment Agreements - Land O Lakes And Boston Scientific

Sue Polka, Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)

7.K. Motion To Approve Resolution 2018-037 Approving MnDOT Zero Dollar Permit To Construct I-35W MnPass Project

Sue Polka, Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)  
[ATTACHMENT C.PDF](#)  
[ATTACHMENT D.PDF](#)

7.L. Motion To Approve Resolution 2018-039 Providing For The Sale Of General Obligation Utility Revenue Bonds

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)

7.M. Motion To Approve Proposal For Engineering Services –County Road F Watermain Relocation - TKDA

Sue Polka, Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)

7.N. Motion To Approve Resolution 2018-038 Establishing And Appointing Members To A Civic Space Task Force For Rice Creek Commons

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)

7.O. Motion To Authorize City Staff To Hire Part-Time Communications Intern

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)

7.P. Motion To Authorize Purchase Of Ford F-450 Truck With Plow And Sander

Sue Polka, Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)

7.Q. Motion To Approve Proposal For Professional Services - TCAAP Related Improvements - Kimley-Horn

Sue Polka, Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)

8. PULLED CONSENT ITEMS

Those items that are pulled from the Consent Calendar will be removed from the general order of business and considered separately in its normal sequence on the agenda.

9. PUBLIC HEARINGS

9.A. Planning Case 18-013 – 3246 New Brighton Road Public Hearing

Matthew Bachler, City Planner

Documents:

[MEMO.PDF](#)

[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)  
[ATTACHMENT C.PDF](#)  
[ATTACHMENT D.PDF](#)  
[ATTACHMENT E.PDF](#)  
[ATTACHMENT F.PDF](#)  
[ATTACHMENT G.PDF](#)

10. NEW BUSINESS

10.A. Planning Case 18-013 – Comprehensive Plan Amendment And Preliminary And Final Plat – 3246 New Brighton Road

Matthew Bachler, City Planner

Documents:

[MEMO.PDF](#)

10.B. Planning Case 18-010 – 4061 Lexington Avenue North – Site Plan Review

Matthew Bachler, City Planner

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)  
[ATTACHMENT C.PDF](#)  
[ATTACHMENT D.PDF](#)  
[ATTACHMENT E.PDF](#)  
[ATTACHMENT F.PDF](#)  
[ATTACHMENT G.PDF](#)  
[ATTACHMENT H.PDF](#)  
[ATTACHMENT I.PDF](#)  
[ATTACHMENT J.PDF](#)

11. UNFINISHED BUSINESS

12. COUNCIL COMMENTS

**ADJOURN**