

Chair:
Dan Erickson

Commissioners:
David Radziej
Liz Johnson
Evan Cordes
Rob Williams
Sheila Bennett
Kilander
Brendan O'Meara

Council Liaison:
Brenda Holden



**Economic Development
Commission
August 1, 2018
8:00 am to 9:30 am
City Hall**

Address:
1245 W Highway 96
Arden Hills MN 55112

Phone:
651-792-7800

Website:
www.cityofardenhills.org

City Vision

Arden Hills is a strong community that values its unique environmental setting, strong residential neighborhoods, vital business community, well-maintained infrastructure, fiscal soundness, and our long-standing tradition as a desirable City in which to live, work, and play.

Agenda

CALL TO ORDER

1. Call To Order

2. Approval Of The Agenda

3. Minutes

3.A. 06-06-18 EDC Minutes

Documents:

[06-06-2018 EDC MINUTES.PDF](#)

4. Unfinished And New Business

4.A. Business Retention And Expansion Program

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)

4.B. New Business Update

Documents:

[MEMO.PDF](#)

4.C. Manufacturing Advisory Committee

Documents:

[MEMO.PDF](#)

5. Updates

5.A. Council Liaison

5.B. Commission Members

5.C. Staff Comments

6. Adjourn

ADJOURN

A quorum of the City Council may be present at this meeting.



DRAFT

**CITY OF ARDEN HILLS, MINNESOTA
ECONOMIC DEVELOPMENT COMMISSION
JUNE 6, 2018 8:00 AM
CITY HALL -- 1245 WEST HIGHWAY 96**

1. CALL MEETING TO ORDER

City Planner Matthew Bachler called the meeting to order at 8:10 a.m.

ROLL CALL

Present: Commissioners Evan Cordes, Brendan O’Meara, David Radziej and Sheila Bennett Kilander

Also Present: City Planner Matthew Bachler and Deputy Clerk Jolene Trauba

2. APPROVAL OF AGENDA

It was the consensus of the Commission to accept the agenda as presented.

3. APPROVAL OF MINUTES

It was the consensus of the Commission to accept the March 7, 2018 and May 2, 2018 meeting minutes as presented.

4. UNFINISHED AND NEW BUSINESS

A. Small Business Networking Events

City Planner Bachler noted that the EDC’s 2018 work plan included exploring opportunities to partner with adjacent communities to organize small business networking events. Shoreview has a Business Exchange event that is an open forum with City representatives. Roseville has a Business Council meeting each month from January through October and small business seminar quarterly with the St. Paul Area Chamber of Commerce. Mounds View and New Brighton have no regularly scheduled events. The Twin Cities North Chamber of Commerce holds a quarterly meeting for the North Metro Business Council, which is comprised of Arden Hills, Mounds View and Shoreview. The meetings are free to attend even if the business is not a member of the Chamber. Arden Hills is promoting those meetings on our website. Arden Hills has the State of the City event with a networking component, and the City could collaborate with Shoreview for other events.

Commissioner David Radziej mentioned that the Twin Cities North Chamber also holds legislative breakfasts nine times a year. He felt Arden Hills might want to piggyback on other events rather than create new ones.

After discussion, it was decided that the EDC would support the Twin Cities North Chamber's events and continue to explore a second informal networking event with city representatives at Tavern Grill or similar locations along with the State of the City.

B. Business Retention and Expansion Program

City Planner Bachler asked if anyone had updates on businesses they may have visited.

Commissioner Radziej said he would visit The Goodprinter.

Commissioner Sheila Bennett Kilander agreed to visit Red Fox Innovations, The Alpine Factory and CM Jarvis Furniture Leasing so all businesses on the current list would be assigned.

Commissioner Brendan O'Meara asked if there were any new businesses in the city.

City Planner Bachler stated there were no new businesses that have opened since the last EDC meeting, but there is a new pool chemical company opening soon. He noted Lexington Station Phase 2 spaces have been leased, Dunn Brothers Coffee will open in July, the Smith Medical building has been partially leased to Intricon, and Primrose Daycare will be opening in the Bremer Bank building.

5. UPDATES

A. Commission Members

None

B. Council Liaison

Not present

C. Staff Comments

City Planner Bachler noted that the Marriott Springhill Suites has submitted a building permit. Land O'Lakes has started moving employees to their new facility addition. Construction continues on County Road F where a new traffic light will be installed at Innovation Way. TCAAP negotiations continue between Ramsey County and the developer.

City Planner Bachler recommended cancelling the July 11 EDC meeting.

ADJOURNMENT

The meeting adjourned at 8:45 a.m.

Matthew Bachler, City Planner

Jolene Trauba, Deputy Clerk



MEMORANDUM

DATE: August 1, 2018 **EDC Agenda Item 4.A**
TO: Economic Development Commission Chair and Commissioners
FROM: Matthew Bachler, City Planner
SUBJECT: Business Retention and Expansion Program

Discussion

The Economic Development Commission is focusing on completing Business Retention and Expansion (BRE) visits in the Red Fox-Grey Fox Business District in 2018. The priority business visit list is provided in Attachment A. Staff has included this item on the agenda to provide EDC members with an opportunity to discuss these efforts and any issues that have come up.

Attachments

- A. Red Fox-Grey Fox BRE Visit List

2018 BRE Visit List - Red Fox-Grey Fox District (06-11-18)

Business Name	Responsible for Contact	Sector & Business	Business Address
Caerus	Dan Erickson	Manufacturing - Animal Casts, Splints, and Braces	1251 Red Fox Road (Red Fox Business Center)
Asdco/API	David Radziej	Distribution - Industrial and Construction Materials	1230 Grey Fox Road
Pace Industries	David Radziej	Manufacturing - Die Casting	3737 Lexington Avenue
Adherent Laboratories	Dan Erickson	Professional & Business Services - Adhesive Laboratory and Consulting	3804 Dunlap Street
Top Case	Liz Johnson	Manufacturing - Custom Cases	1243 Red Fox Road (Red Fox Business Center)
OrthoCor	Liz Johnson	Product Development - Medical Devices	1251 Red Fox Road (Red Fox Business Center)
FireFly	Brendan O'Meara	Technology - Computing Solutions	1271 Red Fox Road (Red Fox Business Center)
Red Fox Innovations	Sheila Bennett Kilander	Manufacturing - Industrial Sewing	1247 Red Fox Road (Red Fox Business Center)
The Alpine Factory	Sheila Bennett Kilander	Indoor Downhill Skiing Training Facility	1237 Red Fox Road (Red Fox Business Center)
CM Jarvis Furniture Leasing	Sheila Bennett Kilander	Professional & Business Services - Furniture Leasing	1241 Red Fox Road (Red Fox Business Center)
Etail Solutions	Brendan O'Meara	Technology - Business Software	1200 Red Fox Road
The Goodprinter	David Radziej	Professional & Business Services - Printing Services	3769 Dunlap Street
Northwestern Foods	Rob Williams	Manufacturing - Food Ingredient Dry Blending	1260 Grey Fox Road



MEMORANDUM

DATE: August 1, 2018 **EDC Agenda Item 4.B**
TO: Economic Development Commission Chair and Commissioners
FROM: Matthew Bachler, City Planner
SUBJECT: New Business Visits

Discussion

One of the goals on the Economic Development Commission’s work plan for 2018 is to complete visits with new businesses that open in the City. The EDC and staff have collaborated on a new business brochure to be handed out during these visits. The brochure welcomes businesses to the community, provides contact information for staff, and directs businesses to the City’s website for permitting requirements and relevant news. Staff had identified the following new businesses that have recently opened in the City:

Business Name	Address	Type of Business
Able Energy	3758 Dunlap Street	Solar Energy Installation
Dunn Brothers	1160 County Road E	Coffee Shop
Old National Bank	1240 County Road E	Bank

Staff is requesting that EDC members volunteer to visit the new businesses listed above. Copies of the new business brochure will be available at the EDC meeting and are available at City Hall.



MEMORANDUM

DATE: August 1, 2018 **EDC Agenda Item 4.C**
TO: Economic Development Commission Chair and Commissioners
FROM: Matthew Bachler, City Planner
SUBJECT: Manufacturing Advisory Committee

Background

The City of Mounds View has organized a Manufacturing Advisory Committee with a goal of working with local companies to identify skilled workforce issues and to create programs and make recommendations on legislative changes that will help companies fill vacancies. Current partners include the Mounds View School District, City of Mounds View, Vadnais Heights Economic Development Corporation, and Finishing Trade Institute – Upper Midwest.

The Committee is looking to expand and include two or three businesses from Arden Hills and Shoreview. Staff has sent information about the Committee to several local businesses. Staff will keep the EDC updated as the work of the Committee progresses.