



## FINANCIAL PLANNING &amp; ANALYSIS COMMITTEE

Tuesday, December 10, 2013

6:00 P.M.

Council Chambers, Arden Hills City Hall

## CALL MEETING TO ORDER AND ROLL CALL

The meeting was called to order by Jim Ostlund at 6:05 pm.

MEMBERS PRESENT: Jim Ostlund; Arlene Mitchell; Katy Peters

MEMBERS NOT PRESENT: David Radziej; David Grant, Council Liaison

OTHERS PRESENT: Sue Iverson, Director of Finance and Administrative Services; Kyle Howard, Finance Analyst

## Call to Order

1. APPROVAL OF THE AGENDA  
 Motioned: Arlene Mitchell  
 Seconded: Katy Peters
2. APPROVAL OF THE MINUTES  
 Motioned: Arlene Mitchell  
 Seconded: Katy Peters
3. UNFINISHED AND NEW BUSINESS
  - A. Continue Discussion on GIS Report

Director Iverson, gave the committee an update on the GIS Report and what changes have been made since the last meeting. Explaining the Sheriff and Fire Department calls have been separated and calculated based on land use per the committees request. Director Iverson stated the data shows that a single family used more emergency services in the past two years, followed closely by tax exempt properties. Director Iverson, then went on to talk about Fiscal Disparities based on land use. Director Iverson noted that the City receives more fiscal disparities per capita from Bethel University and the mobile home park than are generated from a single family home. The discussion continued with the committee remarking on how this data was slightly different then they expected. They questioned how the City compares to others Cities on percentage of total tax exempt properties. Director Iverson, said she did not have that data, but could provide it at a later meeting if requested. She then said that the GIS model is still a work in progress, stating that the goal is to get it to a point where it can aid in forecasting future costs of projects and new developments.

Financial Analyst Howard, gave an update on the Utility rates for 2013, stating that the forecast model that was created at the end of 2012 was forecasting close to the projections. Analyst Howard stated that the City still needs one more year of solid data to calculate if any further adjustments will be needed. Staff for 2013 still had a large number of accounts and estimated bills that would adversely skew the data to generate a clear picture of the rates. Analyst Howard, mentioned the new system has been very successful in allowing staff to monitor excessive usage of water and notify home owners of possible leaks or other issues. After next year, staff hopes that the majority of leaks and other issues will be fixed, allowing for the model to be rerun and checking at that time if rates need further adjustment.



4. REPORTS
  - A. Reports from the City Council

None provided.

5. ADJOURNMENT
  - Motioned: Jim Ostlund at 7:25 pm.
  - Seconded: Katy Peters

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Jim Ostlund, Chair

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Susan K. Iverson, Finance Director