



Approved: April 25, 2016

**CITY OF ARDEN HILLS, MINNESOTA
REGULAR CITY COUNCIL MEETING
MARCH 14, 2016
7:00 P.M. - ARDEN HILLS CITY COUNCIL CHAMBERS**

CALL TO ORDER/ROLL CALL

Pursuant to due call and notice thereof, Mayor David Grant called to order the regular City Council meeting at 7:00 p.m.

Present: Mayor David Grant, Councilmembers Brenda Holden, Fran Holmes, and Dave McClung

Absent: Councilmember Jonathan Wicklund (excused)

Also present: Interim City Administrator Sue Iverson; Community Development Director Jill Hutmacher; Acting Public Works Director John Anderson; and City Clerk Amy Dietl

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

MOTION: Councilmember Holden moved and Councilmember Holmes seconded a motion to approve the meeting agenda as amended. The motion carried unanimously (4-0).

2. PUBLIC INQUIRIES/INFORMATIONAL

None.

3. PUBLIC PRESENTATIONS

A. Northeast Youth and Family Services (NYFS) Report to the Council

Jerry Hromatka, Northeast Youth and Family Services (NYFS), thanked the Council for their time. He updated the Council on the events taking place at NYFS noting that his organization's main goal is to help 5 to 21 year olds find out what is important in order to induce change. He indicated that 4,000 youth and families are helped by NYFS each year. He provided a summary on NYFS's three major program areas which are mental health, youth development and day treatment. He explained that there is a growing need for youth mental health services throughout

the metro area. He discussed how NYFS is partnering with the school districts and youth in distress to improve this situation.

Mr. Hromatka described in detail how the City's support benefits Arden Hills' residents and noted that over 45 families were assisted in 2015. He provided an overview of the trends within the community. He explained how NYFS is working to address isolation and trauma, while also improving community connections. The numerous partnerships that have been forged by NYFS were discussed. He stated that he appreciated the City's continued support and discussed how NYFS is working to enhance its fundraising culture, while continuing to be good stewards of the City's money.

Miriam Ward, Arden Hills NYFS representative, explained that she has served on the NYFS board for the past three years. She stated that she enjoys her service and is proud of the City of Arden Hills. She reported that 2016 is NYFS's 40th Anniversary. She appreciated the fact that Land O'Lakes has stepped forward and taken a seat on the NYFS board. She is pleased by the fact that Deluxe is also interested in getting more involved in NYFS. She invited the City Council to participate in the Leadership Luncheon on May 4th and the Mayor's Golf Challenge on June 13th.

Mayor Grant thanked Ms. Ward for her service on NYFS. He appreciated the thorough presentation from Mr. Hromatka as well.

Councilmember Holden asked if NYFS was starting to see increased payments from health insurance providers given the fact that more people now have health insurance.

Mr. Hromatka explained that he is seeing that more people have health insurance; however their deductibles are quite high so he is working on a grant to assist with offsetting those payments.

Councilmember Holden encouraged Ms. Ward to draft an article for the City newsletter to inform the public of the great work being done by NYFS.

4. STAFF COMMENTS

A. Rice Creek Commons (TCAAP) and Joint Development Authority Update

Community Development Director Hutmacher stated that responses to the Solicitation for Master Developer were due on Wednesday, March 9, 2016. Four proposals were received representing partnerships as follows:

- Alatus, LLC
- Kraus-Anderson and Elion Partners
- Opus Development Company, LLC and Pulte Homes
- Ryan Companies and Lennar Corporation

Community Development Director Hutmacher indicated that copies of the responses have been distributed to the Solicitation Review Committee. Other than the names of the respondents, the

responses are considered confidential until a developer is chosen by the Joint Development Authority (JDA). The Solicitation Review Committee is scheduled to hold interviews on April 11, 2016, and to recommend finalists to the JDA on May 2, 2016. Information on the solicitation process is being posted on the City's website, Facebook, and Twitter.

Councilmember McClung asked how many finalists would be presented to the JDA.

Community Development Director Hutmacher stated that she anticipated that the strongest finalists would be presented to the JDA for consideration. She is uncertain what that number will be. She explained that the Solicitation Review Committee will be reviewing the four proposals in order to make a recommendation to the JDA.

B. Small Business Workshops Update – Content Marketing

Community Development Director Hutmacher stated that a partnership of Highway 96 municipalities and economic development entities are collaborating on a series of free small business workshops. The first workshop will be held on Thursday, March 17, 2016, at the Vadnais Heights Fairfield Inn. The topic is Content Marketing – how it has put the consumer in control of the buying process and what that means for marketing. The workshop will show how to plan, create, and promote content that delivers a return. Networking begins at 7:30 am, and the workshop and interactive panel session are scheduled from 8:00 to 9:30 am. Program information has been posted on the City's website, Facebook, and Twitter. All Arden Hills' residents and businesses are invited to attend this free workshop.

C. Transportation Update

Acting Public Works Director Anderson stated that at the end of February, spring load restrictions were put into place. These restrictions will remain in place through March and into early-April.

Acting Public Works Director Anderson commented that the County Road E2 project has been bid. He understood that the County Road H bridge would open bids on Thursday, March 31.

Acting Public Works Director Anderson encouraged residents to visit the MnDOT website to gain further information on the I-694 project.

Acting Public Works Director Anderson discussed the transportation projects that would be completed in the summer of 2016 that would impact Arden Hills' residents. He indicated that the County Road E2 and County Road H bridges will be closed and replaced. He commented on the plans for Lexington Avenue and County Road F. He noted that there will be an overlay project on I-35W between Highway 36 and I-694.

Councilmember Holden requested further information from staff on Lexington Avenue and Red Fox Road.

Acting Public Works Director Anderson reported that he had no additional information.

5. APPROVAL OF MINUTES

None.

6. CONSENT CALENDAR

- A. Motion to Approve Consent Agenda Item - Claims and Payroll
- B. Motion to Approve Voting Equipment Capital Expense
- C. Motion to Approve County Road 96/I-35W Interchange – Pay Estimate No. 1
- D. Motion to Adopt Resolution 2016-009 Appointing Steven and Eileen Scott to Beyond the Yellow Ribbon

MOTION: Councilmember Holden moved and Councilmember Holmes seconded a motion to approve the Consent Calendar as presented and to authorize execution of all necessary documents contained therein. The motion carried unanimously (4-0).

7. PULLED CONSENT ITEMS

None.

8. PUBLIC HEARINGS**A. TCAAP Development Discussion Opportunity for Residents**

Mayor Grant stated that under the Public Hearing section, citizens have an opportunity to discuss ideas regarding the TCAAP development.

Mayor Grant opened the public hearing at 7:41 p.m.

With no one coming forward to speak, **Mayor Grant** closed the public hearing at 7:42 p.m.

B. Resolution 2016-010 Adopting and Confirming Quarterly Special Assessments for Delinquent Utilities

Interim City Administrator/Director of Finance and Administrative Services Iverson explained that notices were sent to a list of utility accounts with a delinquent balance. Information was compiled and notices dated November 12, 2015, were mailed. These customers were informed of their delinquent status and were asked to make payment of the delinquent balance by March 8, 2016. Utility accounts with an unpaid delinquent balance after March 8, 2016, will be certified to Ramsey County to be added to property taxes payable in 2017. The certification amount is equal to the unpaid delinquent balance plus an eight percent penalty. Staff requested that the Council adopt a Resolution confirming the quarterly special assessments for delinquent utilities.

Mayor Grant opened the public hearing at 7:42 p.m.

With no one coming forward to speak, **Mayor Grant** closed the public hearing at 7:43 p.m.

MOTION: **Councilmember Holden moved and Councilmember Holmes seconded a motion to adopt Resolution #2016-010 – Adopting and Confirming Quarterly Special Assessments for Delinquent Utilities. The motion carried (4-0).**

9. NEW BUSINESS

None.

10. UNFINISHED BUSINESS

None.

11. COUNCIL COMMENTS

Councilmember McClung stated that he and Councilmember Wicklund recently met with Fire Chief Boehlke and toured the department's four stations.

Councilmember Holmes indicated that the City now has representation for Beyond the Yellow Ribbon. She thanked Steve and Eileen Scott for their willingness to serve the community.

Councilmember Holmes discussed an article she read in the recent *Minnesota Cities* publication regarding an 18-mile bike trail that was completed by the City of Paynesville for \$3 million.

Councilmember Holden requested that staff speak with the County regarding the intersection of Lexington Avenue and Red Fox Road.

Councilmember Holden was interested in revisiting the City's trail plan.

Mayor Grant commented that the Parks, Trails and Recreation Committee (PTRC) does evaluate this on a yearly basis.

Interim City Administrator/Director of Finance and Administrative Services Iverson explained that she could provide the Council with the most recent copy of the trail plan.

Councilmember Holmes stated that the Council will have an opportunity to review this item with the PTRC at the upcoming joint work session.

Mayor Grant supported staff providing the Council with a copy of the trail plan.

Mayor Grant encouraged the Council to do a ride-along with the Ramsey County Sheriff's Department.

Mayor Grant stated that he received an email regarding State Fair parking. He was in favor of the City Council planning for this matter sooner rather than later.

ADJOURN

MOTION: Councilmember McClung moved and Councilmember Holden seconded a motion to adjourn. The motion carried unanimously (4-0).

Mayor Grant adjourned the regular City Council meeting at 7:56 p.m.



Amy Dietl
City Clerk



David Grant
Mayor