

Joint Development Authority
Monday, April 4, 2016
Arden Hills City Council Chambers

Minutes

5:30 pm

Present:

Joint Development Authority: Chair David Sand, Commissioner Blake Huffman,
Commissioner Fran Holmes, Commissioner David Grant, Commissioner Rafael Ortega

Also present: Jill Hutmacher, (Arden Hills); Josh Olson, (Ramsey County)

Roll call taken.

Approval of agenda.

Motion by Commissioner Huffman seconded by Commissioner Grant to approve the agenda as presented. Motion carried.

Approval of March 7, 2016 minutes.

Motion by Commissioner Ortega seconded by Commissioner Grant to approve the minutes as presented. Motion carried.

Public Inquiries/Informational

None

Consent Agenda

None

Old Business

Master Developer Interview Schedule and Update

Josh Olson discussed the schedule that would be followed for the Master Developer Interviews. He indicated the County had received four responses to the Master Developer solicitation and these responses were reviewed by the Solicitation Review Committee (SRC) on Tuesday, March 29th. A decision was made at this meeting to interview all four proposers. Interviews would begin on Monday, April 11th. It was noted the JDA would be interviewing the proposers on Tuesday, April 19th and Tuesday, April 26th.

Commissioner Grant questioned when the JDA would get a copy of the proposals. He hoped to review this information prior to the April 19th interviews. Josh anticipated the JDA members would receive copies of this information after the April 11th SRC meeting.

Commissioner Grant asked when the SRC would have their reports ready for the JDA to review. Josh believed staff would have their reports drafted for the JDA the middle part of next week (Wednesday, April 13th). He explained the staff report would have comments regarding all four vendors.

Commissioner Grant inquired if the JDA would still be making a final decision on the Master Developer on May 2nd. Josh indicated staff was not planning to hold a special meeting between April 26th and May 2nd. He reported the Master Developer would be discussed and decided on at the May 2nd JDA meeting.

Commissioner Ortega asked if the May 2nd deadline had to be held. Development Director Hutmacher reported this was a self-imposed deadline due to the design standards process. She explained the County and City wanted to bring a Master Developer on board as soon as possible given the fact design plans for the spine road were moving forward.

Public Hearing

None

New Business

LMCIT Insurance Renewal

Josh reviewed the LMCIT Insurance Renewal information with the JDA. He explained the new rate was lower than was estimated by staff.

Commissioner Grant asked if the reduction in the policy had any correlation to a reduction in coverage. Josh reported this was not that case.

Motion by Commissioner Huffman seconded by Commissioner Ortega to approve renewal of the LMCIT Insurance Policy. Motion carried.

Development Director's Report

Development Director Hutmacher stated she had no information to report.

Administrative Director's Report

Josh had nothing to report.

Commissioner Updates

Chair Sand questioned how the re-meandering of the creek was coming along. Josh discussed the creek re-meandering project in detail with the JDA. He was pleased to report the County

Road H interchange bids came in lower than anticipated. Development Director Hutmacher reported the creek re-meandering work needed to occur seasonally and the project would not be complete this year.

Future Meeting Schedule

The next special JDA meeting will be Tuesday, April 19 at 5:00 pm at Arden Hills City Hall. The next regular meeting will be Monday, May 2, 2016, at Arden Hills City Hall.

Meeting adjourned at 5:55 pm.

Approved David B. Sand
David B. Sand, Chair

May 2, 2016
Date