



Approved: August 29, 2016

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**CITY OF ARDEN HILLS, MINNESOTA  
REGULAR CITY COUNCIL MEETING  
AUGUST 8, 2016  
7:00 P.M. - ARDEN HILLS CITY COUNCIL CHAMBERS**

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**CALL TO ORDER/ROLL CALL**

Pursuant to due call and notice thereof, Mayor David Grant called to order the regular City Council meeting at 7:00 p.m.

**Present:** Mayor David Grant, Councilmembers Brenda Holden, Fran Holmes, Dave McClung and Jonathan Wicklund

**Absent:** None

**Also present:** Interim City Administrator and Director of Finance and Administrative Services Sue Iverson; Senior Planner Matthew Bachler; City Attorney Joel Jamnik; and City Clerk Julie Hanson

**PLEDGE OF ALLEGIANCE**

**1. APPROVAL OF AGENDA**

**MOTION:** Councilmember Holden moved and Councilmember Holmes seconded a motion to approve the meeting agenda as presented. The motion carried unanimously (5-0).

**2. PUBLIC INQUIRIES/INFORMATIONAL**

None.

**3. STAFF COMMENTS**

A. Rice Creek Commons (TCAAP) and Joint Development Authority (JDA) Update

**Interim City Administrator and Director of Finance and Administrative Services Iverson** provided the Council with the following information regarding TCAAP and the JDA:

**Development**

- The County will be submitting a preliminary plat to the City within the next 30 days. The plat is to define the boundaries of the property that can be transferred for development and outlots that need to be deeded to MNDOT for intersection improvements at the County Road H entrance.
- The Master Development Team continues to work on refinement of their plan and will be presenting their preliminary thoughts on the TRC and Master Plan at the joint meeting of the City Council and JDA on August 15.

**Meetings**

- City and County staff, Ehlers and the Master Developer held their weekly project meetings on July 27 and August 3.
- On August 1 the JDA held their monthly meeting. At the meeting, they set bi-monthly meetings to allow for opportunities for additional review and/or required approvals and heard a presentation from the Master Development Team updating them on what they have been working on since being selected and forecasting work over the next 90 days.
- On August 3 the Master Development Team, County representatives, the City's Senior Planner and Ehlers had a conference call with the Department of Employment and Economic Development (DEED) to discuss grant sources available for TCAAP for remediation and development purposes.

**Communications/Media**

- The Mayor, Councilmember Wicklund, Interim Administrator Iverson and Ehlers will be interviewing four (4) communication consultant groups on August 9 starting at 2:00 p.m. A recommendation on a preferred consultant will be brought to the City Council for formal approval in August.

**4. APPROVAL OF MINUTES**

- A. July 18, 2016, Regular City Council

**Councilmember Holmes** requested a change to the minutes on Page 3, Under Item C, Alpine Factory needed to spelled correctly. On Page 9, she requested the County Road E pedestrian bridge be referred to and that Mayor Grant's comment regarding the delay on E2 be placed under Council Comments.

**Councilmember McClung** requested a change to the minutes in the middle of Page 8, stating his comment should read: Councilmember McClung agreed that Floral Drive was in poor condition, along with Old Snelling Avenue. He believed Floral Drive should be completed in 2018.

**MOTION:** Councilmember Holden moved and Councilmember McClung seconded a motion to approve the July 18, 2016, Regular City Council meeting minutes as amended. The motion carried unanimously (5-0).

**5. CONSENT CALENDAR**

- A. Motion to Approve Consent Agenda Item - Claims and Payroll
- B. Motion to Approve Planning Case 16-016 – PUD Agreement Phase 2 – Land O'Lakes – 4001 Lexington Avenue North
- C. Motion to Approve the Municipal Engineering Consultant Pool
- D. Motion to Authorize Requests for Proposals for Engineering Services for the Bethel Trail
- E. Motion to Approve Ordinance 2016-007 in Planning Case 16-020 (Mobile Residential Home Opt Out Ordinance) and Motion to Approve Publishing a Summary of Ordinance 2016-007

**MOTION:** Councilmember Holden moved and Councilmember Holmes seconded a motion to approve the Consent Calendar as presented and to authorize execution of all necessary documents contained therein. The motion carried unanimously (5-0).

**6. PULLED CONSENT ITEMS**

None.

**7. PUBLIC HEARINGS****A. TCAAP Development Discussion Opportunity for Residents**

**Mayor Grant** stated under the Public Hearing section, citizens would have an opportunity to discuss ideas regarding the TCAAP development.

**Mayor Grant** opened the public hearing at 7:06 p.m.

With no one coming forward to speak, Mayor Grant closed the public hearing at 7:07 p.m.

**8. NEW BUSINESS**

None.

**9. UNFINISHED BUSINESS**

None.

**10. COUNCIL COMMENTS**

**Councilmember McClung** appreciated the Ramsey County Sheriff's Office and the Fire Department for making an appearance at the City's Night to Unite celebrations. He also thanked the residents for coming together as a community.

**Councilmember Holmes** reported she would not be able to attend the August 10 event.

**Councilmember Holden** explained she attended a number of Night to Unite events as well. She was pleased by the large turnout at events and by the positive feedback that was received. She appreciated meeting a number of new young families with children in the community.

**Mayor Grant** discussed the events he attended for Night to Unite. He encouraged residents to consider hosting a Night to Unite event for their block next year and to get it registered with Ramsey County.

**Mayor Grant** announced there were three Council seats open and that public filing could occur at City Hall or at Ramsey County. It was noted applications were due by Tuesday, August 16 at 5:00 p.m.

**ADJOURN**

**MOTION:** Councilmember Holmes moved and Councilmember Holden seconded a motion to adjourn. The motion carried unanimously (5-0).

**Mayor Grant** adjourned the Regular City Council Meeting at 7:12 p.m.

  
Julie Hanson  
City Clerk

  
David Grant  
Mayor