

**Mayor:**  
David Grant

**Councilmembers:**  
Brenda Holden  
Emily Rousseau  
Tena Monson  
Tom Fabel



**Regular City Council  
Agenda  
April 24, 2023  
7:00 p.m.  
City Hall**

**Address:**  
1245 W Highway 96  
Arden Hills MN 55112

**Phone:**  
651-792-7800

**Website:**  
www.cityofardenhills.org

### City Vision

Arden Hills is a strong community that values its unique environmental setting, strong residential neighborhoods, vital business community, well-maintained infrastructure, fiscal soundness, and our long-standing tradition as a desirable City in which to live, work, and play.

This meeting can be accessed remotely by joining via Zoom (see Public Inquiries/Informational below for instructions)

*This meeting will be streamed live on local Cable Channel 16 and available for playback on our website.*

### CALL TO ORDER

1. APPROVAL OF AGENDA
2. PUBLIC INQUIRIES/INFORMATIONAL

Members of the public are invited to remotely monitor the City Council meeting via Zoom using the below link. Members are also welcome to provide public comments during this section of the agenda via Zoom. Members wishing to provide public comment must use the "raise hand" feature in Zoom to identify themselves as wanting to make a public comment and will be called upon to provide their public comment during this portion of the agenda. Those that speak must state their name and address for the record.

**[HTTPS://US02WEB.ZOOM.US/J/85058715531](https://us02web.zoom.us/j/85058715531)**

*Please make sure you have the most up-to-date version of Zoom to participate in the meeting*

This is an opportunity for citizens to respectfully bring to the Council's attention any items which are relevant to the City. In addressing the Council, you must first state your name and address for the record. Comments shall be limited to three (3) minutes or less. Written documents may be distributed to the Council prior to the start of the meeting to allow a more timely presentation. Council will generally not respond at the same meeting where an issue is initially raised by a member of the public but the Council may refer the issue to staff for further research and possible report or action at

a future Council meeting.

### 3. RESPONSE TO PUBLIC INQUIRIES

#### 3.A. Responses From April 10, 2023 Regular City Council Meeting

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)

### 4. PUBLIC PRESENTATIONS

### 5. STAFF COMMENTS

#### 5.A. TCAAP/Rice Creek Commons Update

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)

#### 5.B. Transportation Update

David Swearingen, Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)  
[TRANSPORTATION UPDATE 4-24-23.PDF](#)

### 6. APPROVAL OF MINUTES

#### 6.A. March 13, 2023 Regular City Council

Documents:

[03-13-23-R.PDF](#)

#### 6.B. March 20, 2023 City Council Work Session

Documents:

[03-20-23-WS.PDF](#)

#### 6.C. March 20, 2023 Special City Council

Documents:

## 7. CONSENT CALENDAR

Those items listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion under a Consent Calendar format. There will be no separate discussion of these items, unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered separately in its normal sequence on the agenda.

### 7.A. Motion To Approve Claims And Payroll

Gayle Bauman, Finance Director

Documents:

[MEMO.PDF](#)

### 7.B. Motion To Approve First Quarter Financials

Gayle Bauman, Finance Director

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)  
[ATTACHMENT C.PDF](#)  
[ATTACHMENT D.PDF](#)

### 7.C. Motion To Approve 2024 Budget Calendar

Gayle Bauman, Finance Director

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)

### 7.D. Motion To Authorize City Staff To Begin Summer Work Hours Beginning Tuesday, May 30, 2023, And Concluding On Friday, September 1, 2023

Julie Hanson, City Clerk/Assistant to the City Administrator

Documents:

[MEMO.PDF](#)

### 7.E. Motion To Approve NYFS Council Liaison

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)

7.F. Motion To Approve Resolution 2023-019 – Site Plan Review For 4300 Round Lake Road And 1987 Gateway Boulevard

Jessica Jagoe, Community Development Director

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)  
[ATTACHMENT C.PDF](#)  
[ATTACHMENT D.PDF](#)  
[ATTACHMENT E.PDF](#)  
[ATTACHMENT F.PDF](#)  
[ATTACHMENT G.PDF](#)

7.G. Motion To Accept Building Inspector/Code Enforcement Resignation

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)

7.H. Motion To Authorize To Recruit For A Building Inspector/Code Enforcement Officer

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)

8. PULLED CONSENT ITEMS

Those items that are pulled from the Consent Calendar will be removed from the general order of business and considered separately in its normal sequence on the agenda.

9. PUBLIC HEARINGS

9.A. TCAAP Public Hearing

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)

9.B. Planning Case 23-007 - Site Plan Review For 1273 W. County Road E And Amendments To Chapter 13, Sections 1305.04, 1320.05, And 1325.02, Subd. 5 –

Zoning Code – Commercial Recreation – Outdoor In B-2 District

Jessica Jagoe, Community Development Director

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)  
[ATTACHMENT C.PDF](#)  
[ATTACHMENT D.PDF](#)  
[ATTACHMENT E.PDF](#)  
[ATTACHMENT F.PDF](#)  
[ATTACHMENT G.PDF](#)  
[ATTACHMENT H.PDF](#)  
[ATTACHMENT I.PDF](#)  
[ATTACHMENT J.PDF](#)  
[ATTACHMENT K.PDF](#)

## 10. NEW BUSINESS

- 10.A. Planning Case 23-007 – Site Plan Review And Amendments To Chapter 13 – Zoning Code – Commercial Recreation, Outdoor B-2 District • Resolution 2023-020 - Planning Case 23-007 – Site Plan Review For 1273 W. County Road E • Ordinance 2023-004 - Amendments To Chapter 13, Section 1305 – Subsection 1305.04, Section 1320 – Subsection 1320.05, And Section 1325 – Subsection 1325.02 • Authorization Publication Of Summary Ordinance 2023-004

Jessica Jagoe, Community Development Director

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)  
[ATTACHMENT C.PDF](#)  
[ATTACHMENT D.PDF](#)

- 10.B. Resolution 2023-021 - Planning Case 23-006 – Site Plan Review For 3610 Snelling Avenue North

Jessica Jagoe, Community Development Director

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)  
[ATTACHMENT C.PDF](#)  
[ATTACHMENT D.PDF](#)  
[ATTACHMENT E.PDF](#)  
[ATTACHMENT F.PDF](#)  
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[ATTACHMENT H.PDF](#)  
[ATTACHMENT I.PDF](#)

[ATTACHMENT J.PDF](#)  
[ATTACHMENT K.PDF](#)

10.C. JDA Advisory Committee Request  
Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)

11. UNFINISHED BUSINESS

12. COUNCIL/STAFF COMMENTS

**ADJOURN**