

Mayor:
David Grant

Councilmembers:
Brenda Holden
Emily Rousseau
Tena Monson
Tom Fabel



**Regular City Council
Agenda
June 12, 2023
7:00 p.m.
City Hall**

Address:
1245 W Highway 96
Arden Hills MN 55112

Phone:
651 - 792 - 7800

Website:
www.cityofardenhills.org

City Vision

Arden Hills is a strong community that values its unique environmental setting, strong residential neighborhoods, vital business community, well-maintained infrastructure, fiscal soundness, and our long-standing tradition as a desirable City in which to live, work, and play.

This meeting can be accessed remotely by joining via Zoom (see Public Inquiries/Informational below for instructions)

This meeting will be streamed live on local Cable Channel 16 and available for playback on our website.

CALL TO ORDER

1. APPROVAL OF AGENDA
2. PUBLIC INQUIRIES/INFORMATIONAL

Members of the public are invited to remotely monitor the City Council meeting via Zoom using the below link. Members are also welcome to provide public comments during this section of the agenda via Zoom. Members wishing to provide public comment must use the "raise hand" feature in Zoom to identify themselves as wanting to make a public comment and will be called upon to provide their public comment during this portion of the agenda. Those that speak must state their name and address for the record.

[HTTPS://US02WEB.ZOOM.US/J/85122425863](https://us02web.zoom.us/j/85122425863)

Please make sure you have the most up-to-date version of Zoom to participate in the meeting

This is an opportunity for citizens to respectfully bring to the Council's attention any items which are relevant to the City. In addressing the Council, you must first state your name and address for the record. Comments shall be limited to three (3) minutes or less. Written documents may be distributed to the Council prior to the start of the meeting to allow a more timely presentation. Council will generally not respond at the same meeting where an issue is initially raised by a member of the public but the

Council may refer the issue to staff for further research and possible report or action at a future Council meeting.

3. RESPONSE TO PUBLIC INQUIRIES

4. PUBLIC PRESENTATIONS

4.A. 2022 Financial Statements

Aaron Nielsen, MMKR

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)
[ATTACHMENT C.PDF](#)
[ATTACHMENT D.PDF](#)

5. STAFF COMMENTS

5.A. TCAAP/Rice Creek Commons Update

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)

5.B. Transportation Update

Lucas Miller, Assistant Public Works Director

Documents:

[MEMO.PDF](#)

6. APPROVAL OF MINUTES

6.A. May 15, 2023 City Council Work Session

Documents:

[05-15-23-WS.PDF](#)

6.B. May 22, 2023 Regular City Council

Documents:

[05-22-23-R.PDF](#)

7. CONSENT CALENDAR

Those items listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion under a Consent Calendar format. There will be no separate discussion of these items, unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered separately in its normal sequence on the agenda.

7.A. Motion To Approve Claims And Payroll

Gayle Bauman, Finance Director

Pang Silseth, Accounting Analyst

Documents:

[MEMO.PDF](#)

7.B. Motion To Approve 2022 City Financial Statements And Audit

Gayle Bauman, Finance Director

Documents:

[MEMO.PDF](#)

7.C. Motion To Approve Resolution 2023-029 Adopting 2022 State Performance Measures

Gayle Bauman, Finance Director

Documents:

[MEMO.PDF](#)

[ATTACHMENT A.PDF](#)

[ATTACHMENT B.PDF](#)

7.D. Motion To Approve A Request For Proposals (RFP) For Civil And Prosecution Legal Services

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)

[ATTACHMENT A.PDF](#)

7.E. Motion To Acknowledge Rescheduling Of June Worksession

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)

- 7.F. Motion To Approve An Outdoor Concert License And Miscellaneous Permit For MN Building And Construction Trades – Ribfest Event At The Red Bulls Facility On September 16, 2023

Julie Hanson, Assistant to the City Administrator/City Clerk

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)
[ATTACHMENT C.PDF](#)

- 7.G. Motion To Approve Acknowledgment Of The Application Of MN Building And Construction Trades For An Exempt Permit To Conduct A Raffle With No Waiting Period – Ribfest Event At The Red Bulls Facility On September 16, 2023

Julie Hanson, Assistant to the City Administrator/City Clerk

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)

- 7.H. Motion To Approve Resolution 2023-030 Accepting Donation From Boston Scientific For Dog Agility Equipment At Perry Park

Matt Johnson, Recreation Supervisor

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)

- 7.I. Motion To Approve Appointment Of Building Inspector/Code Enforcement Officer Position

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)

- 7.J. Motion To Approve Public Works Costs 2023 – Street & Trail Maintenance Program

David Swearingen, Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)

- 7.K. Motion To Approve Professional Services Agreement With SRF Consulting – Old Highway 10 Trail Improvements Project

David Swearingen, Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)

8. PULLED CONSENT ITEMS

Those items that are pulled from the Consent Calendar will be removed from the general order of business and considered separately in its normal sequence on the agenda.

9. PUBLIC HEARINGS

- 9.A. Quarterly Special Assessments For Delinquent Utilities

Gayle Bauman, Finance Director

Katlyn Adair, Accounting Clerk

Documents:

[MEMO.PDF](#)

10. NEW BUSINESS

- 10.A. Resolution 2023-031 Adopting And Confirming Quarterly Special Assessments For Delinquent Utilities

Gayle Bauman, Finance Director

Katlyn Adair, Accounting Clerk

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)

- 10.B. Resolution 2023-032 Accepting Bid And Authorizing Award Of Contract To Peterson Companies, Inc. – Arden Manor Park And Floral Park Improvements Project

David Swearingen, Public Works Director/City Engineer

Documents:

MEMO.PDF
ATTACHMENT A.PDF
ATTACHMENT B.PDF
ATTACHMENT C.PDF
ATTACHMENT D.PDF
ATTACHMENT E.PDF

11. UNFINISHED BUSINESS

12. COUNCIL/STAFF COMMENTS

ADJOURN