



1245 W Hwy 96 \* Arden Hills MN 55112  
 Phone 651.792.7800 \* Fax 651.634.5137  
 Email: [CD@cityofardenhills.org](mailto:CD@cityofardenhills.org)

Permit # \_\_\_\_\_

# WATER PERMIT APPLICATION

**Licensing Requirements:**  
 Interior Work: All contractors must provide a copy of their current state license **AND** bond.  
 Exterior Work: Current state license and bond; **OR** pipe layer's card.

*For Office Use Only*  
 Permit Received \_\_\_\_\_  
 Date Applicant Notified \_\_\_\_\_

Property Information			
Property Address:		Bldg./Suite/Location (commercial projects only):	
Owner Name:		Owner Phone Number:	
Email Address:	City:	State:	Zip:

Applicant/Contractor Information			
<b>Applicant Type:</b> <input type="checkbox"/> Primary Owner (Owner Affidavit Form Required) <input type="checkbox"/> Contractor; License # _____ <input type="checkbox"/> Verified			
Company Name (contractors only):		Company Email Address:	
Mailing Address:	City:	State:	Zip:
Contact Name:	Contact Office Phone Number:	Contact Cell Number:	

Property Use	Construction Type	Type of Work
Commercial Public Single family	Connect Disconnect Hydrant Rental	New Remodel Repair Water Meter
		Installation Replacement Repair Other* (complete Describe Work section)

Project Details	
Describe Work:	Expected Completion Date:
	Project Value: (including labor and materials) \$

<b>Fees</b>	<b>Permit Fee</b>	<b>Service Installation</b>	<b>\$ 45</b>	<b>\$</b>	
	<b>Water Meter Costs:</b>	<b>Meter Permit/includes spacer</b>	<b>\$ 15</b>		
		3/4 x 7 1/2 " (standard size used)	\$ 480		
		1"	\$ 590	\$	
		Specialty or other size (custom order price TBD)	\$ TBD		
	<b>Misc. Water Charges:</b>	<b>New Construction: WAC</b>	Water Availability fee	\$1375	
			Water Connection fee	\$855	
		Curb Box & Service Lead		\$168	
	Meter Accuracy Test - Residential - Based on size of meter contact Public Works for quote			\$	
	Meter Accuracy Test - Commercial - Based on size of meter contact Public Works for quote				
	Fee includes removal of meter, bench test at maintenance facility, and returning meter to residence;				
	Fee will not be applied if the meter is found to be inaccurate to a degree exceeding three percent (3%) from the result of the bench test				
	Perm. Disconnect		\$220		
	<b>Plan Check Fee</b> - 65% of permit fee (If applicable)			\$	
	<b>State Surcharge</b> - Fixed fee \$1.00			\$ 1.00	
	<b>TOTAL PERMIT FEE▶</b> (Permit Fee + surcharge)			\$	

**IMPORTANT NOTICE:** This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work has commenced. By signing this application, you hereby certify that you have read and examined this application and know the same to be true and correct. All provision of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. Applicant takes full responsibility for all work performed. Applicant is responsible for all plan check fees if permit is cancelled or withdrawn.

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**Applicant Signature** **Date**