



1245 W Hwy 96 * Arden Hills MN 55112
 Phone 651.792.7800 * Fax 651.634.5137
 CD@cityofardenhills.org

Permit # _____

RESIDENTIAL RENTAL UNIT REGISTRATION EXEMPTION

Property Information

Property Address & Unit #: _____

Property Owner's Information

| | | | |
|-----------------------|---------------|----------------|------|
| Property Owners Name: | Phone Number: | Email Address: | |
| Mailing Address: | City: | State: | Zip: |

Exemption Qualification

Please check and initial the applicable box:

Check initial

- _____ Applied for Homestead Status with Ramsey County on ____/____/____.
- _____ Dwelling unit where the owner occupies the unit along with the tenant.
- _____ Group residential housing as defined in Minnesota Statute 2561 as amended from time to time.
- _____ I live in my home and this is NOT a rental property (Non-Homestead Status).
- _____ On-campus student housing, off-campus student housing operated by a college or university in structures with five or more dwelling units, nursing home units, and hotels/motels.
- _____ Structures with five or more dwelling units
- _____ The home is vacant and is NOT a rental property.

Residential Rental Unit Registration Exemption Agreement

As the recorded owner(s) of the above listed property, I claim an exemption from registering as a rental property as allowed in Section 335.03 Subd 1.C of the Residential Rental Unit Registration Ordinance. This exemption only applies to owner occupied or vacant units. Furthermore, I understand that if I choose to rent this unit and not remain an occupant of the unit, rental registration will be required prior to renting the property.

Owner 1 Signature

Date

Owner 2 Signature

Date

If you receive a rental registration letter, you are required to complete this form and return it to City Hall.
 There is no fee if the property is exempt from registering.
 This form can be emailed, mailed, dropped off, or faxed to 651-634-5137.

Arden Hills City Hall
 Rental Registration Program
 1245 West Highway 96
 Arden Hills, MN 55112
 Email: cd@cityofardenhills.org